## Action Plan for the academic year: 2022 - 2023

Number of various activities to be proposed for this academic year is as follows:

| S.No. | Month     | Topic  |
|-------|-----------|--|
| 1.    | June      | Departmental Meeting for Syllabus Revision     Sharing of Papers for this academic year     Preparation of Department wise / Lecturer wise Annual curricular plan     Teaching Diary & Teaching Notes. |
| 2.    | July      | Commencement of classes for II & III Year students     Admission work     Student seminars     To conduct awareness programme  |
| 3.    | August    | Admission Work     Assignments for III year students     Department wise & Lecturer wise progressive Result analysis     Poster Presentation   |
| 4.    | September | 1. Admission Work     2. Classes for II & III Year students     3. To conduct Workshop     4. Group discussion   |
| 5.    | October   | Commencement of classes for I Year students     Bridge course classes     Student seminars.     To conduct awareness programme   |
| 6.    | November  | 1. Orientation program for I year students 2. Poster presentation 3.To conduct Training program 4.Remedial coaching 5.To Conduct Group discussion 6. Fibonacci day celebration                         |
| 8.    | December  | 1.Student seminars 2. To conduct Quiz 3. Assignments for semester I students 4.Syllabus distribution for 4 <sup>th</sup> sem students 5. International Computer Literacy day celebration               |
| 9.    | January   | <ol> <li>Jignasa study project</li> <li>Group discussion</li> <li>Remedial coaching</li> <li>Student seminars</li> </ol>   |

| 10. | February | 1.Practical Examinations for III students 2.To conduct Extension lecture 3. Syllabus distribution for 2 <sup>nd</sup> and 4 <sup>th</sup> sem students 4.To conduct Certificate Course         |
|-----|----------|--|
| 11. | March    | <ol> <li>To conduct Certificate course</li> <li>Remedial coaching</li> <li>Projects allotment for Data Science 6<sup>th</sup> sem students</li> <li>Student study project allotment</li> </ol> |
| 12. | April    | Commencement of class seminars.     Conduct of online courses     Student study Project submission   |
| 13  | May      | Project for Data Science VI sem students   |